

# APPLICATION REQUIREMENTS

## **BUILDING PERMIT APPLICATION REQUIREMENTS**

*(Including but not limited to: Building Permit, Demolition Permit, Electrical Permit, Fire Alarm Permit, Mechanical Permit, Plumbing Permit, Sprinkler Permit and/or Zoning Permit)*

- \_\_\_\_\_ (1) One completed Township Permit Application Form relevant to work being performed
- \_\_\_\_\_ (1) Written Contract between homeowner or business authorizing contractor to perform Work (e.g., Written contract, written agreement, Invoice, Summary, Purchase Order, etc.)
- \_\_\_\_\_ Photocopy of contractor registration with the State of Pennsylvania (717-787-3391) (RESIDENTIAL ONLY)
- \_\_\_\_\_ Proof of Liability and Workers' Compensation Insurance with CHADDS FORD TOWNSHIP designated as the Certificate holder
- \_\_\_\_\_ (2) Two Copies of Plans/Plats relevant to work being performed (22" x 34" preferred)
- \_\_\_\_\_ (2) Two Copies of necessary specifications relevant to work being performed (e.g. HVAC Unit Specifications, Generator Specifications, etc.)

**In order to avoid delays, please make sure the application is complete. Payment of Permit fee(s) is due upon issuance of permit, not at the time of application, except if otherwise noted.**

## **GRADING, EROSION, SEDIMENTATION CONTROL AND STORMWATER MANAGEMENT APPLICATION REQUIREMENTS**

- \_\_\_\_\_ (2) Two completed Township Grading Permit Applications (including completion of Grading Permit Application Checklist)
- \_\_\_\_\_ (3) Three Sets of Plans/Plats relevant to Grading, Erosion, Sedimentation Control and/or Stormwater Management (no smaller than 22" x 34")
- \_\_\_\_\_ (2) Sets of Stormwater Management Reports
- \_\_\_\_\_ (1) Electronic copy of entire submission
- \_\_\_\_\_ Application Fee and Escrow as per the Township Fee Schedule
- \_\_\_\_\_ Zoning Permit for Building Inspector to review (See and complete checklist above)
- \_\_\_\_\_ Any other necessary permits relevant to work being performed e.g., building, demolition, etc. (See and complete Checklist Above)

**THE PERMIT APPLICATION REVIEW PROCESS CANNOT BEGIN UNTIL ANY AND ALL PERMIT APPLICATION SUBMISSIONS ARE CONSIDERED ADMINISTRATIVELY COMPLETE PER THE ABOVE CHECKLISTS. ANY AND ALL LAND DEVELOPMENT SUBMISSIONS MUST ADHERE TO CHADDS FORD TOWNSHIP CODE REQUIREMENTS.**

**PLEASE ADHERE TO THE FOLLOWING TIMES GOVERNING CONSTRUCTION HOURS:** Construction work, activity or the use of domestic power tools are not exempt from the Township's Noise Ordinance, Chapter 89 except as follows: Section 89-6 F. and 89-6 G. Exemptions, "Sounds emanating from construction work and/or the repair of any structure, but only between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday, and on Saturday between the hours of 9:00 a.m. and 5:00 p.m.," and "Sounds emanating from the use of domestic power tools: any mechanically powered saw, drill, sander, grinder, lawn or garden tool, lawn mower, blower, powered trimmer or similar device used outdoors in residential areas between the hours of: 8:00 a.m. and 5:00 p.m. on Saturdays, Sundays and legal holidays; and 7:00 a.m. and 7:00 p.m. Monday through Friday."