



CHADDS FORD TOWNSHIP SEWER AUTHORITY  
REORGANIZATION AND REGULAR MEETING  
MARCH 15, 2016

Officials Present: Board Members  
Mark Stookey  
Ted Mennicke  
Dennis Henry  
Robert Lohr

Also Present: Mike Sheridan, Solicitor  
Stan Gober, DELCORA  
Tom Leisse, Pennoni Associates  
Valerie Hoxter, Assistant Secretary-Treasurer  
Frank Murphy, Township Supervisor

Not Present: Amanda Serock, Township Manager

#### ANNOUNCEMENTS

Mr. Stookey announced that the Board met in Executive Session prior to this meeting to discuss a matter of litigation.

Mr. Henry announced that the Township CERT team is hosting an Active Shooter Presentation featuring Joe McGinn, Delaware County Homeland Security Representative on Wednesday, March 23<sup>rd</sup> at 7:00 p.m. at the Township Building.

#### MINUTES

Upon motion and second (Henry/Lohr) the minutes from the January 19, 2016 meeting were approved.

#### PUBLIC COMMENT

Ed Morris of E-3 Ventures appeared before the Board requesting the Authority provide a letter to the Board of Supervisors approving the EDU reservation for development of 1170-1178 Wilmington West Chester Pike. Mr. Leisse indicated that he previously provided the Authority with a letter recommending approval of the Sewer Feasibility Application and that the Authority has approved the Application. Mr. Leisse further commented that he reviewed the matter with Township Engineer, Mike Schneider, who indicated this approval is sufficient for the plan to move forward. Mr. Leisse will provide a copy of his previous letter along with a cover letter to reflect the conversation at this meeting.

POST OFFICE BOX 816  
CHADDS FORD, PA 19317

PHONE 610.388.8800 EXT. 102  
FAX 610.388.5057



#### DELCORA

Mr. Gober presented Delcora's written report for the months of January and February 2016. There were no violations for the month of January. There was one violation at the Ridings plant during February due to excess flow caused by a heavy rain event. Mr. Gober indicated that the sand filter is being used as a back up to the disk filter until final resolution of the disk filter issues.

#### MANAGER

In Ms. Serock's absence, Ms. Hoxter reviewed items from her written report, specifically the incident at the Smithbridge Pump Station on February 15<sup>th</sup> where a landscaper's skid loader hit the pump station causing minor damage. Ms. Hoxter indicated the Authority has received reimbursement from the landscapers' insurance company for the damages. Additionally, Ms. Hoxter reviewed Ms. Serock's report regarding the February violation at the Ridings Plant.

#### ENGINEER

Mr. Leisse presented his written report and further reported that he anticipated the grinder pump would be installed at 1392 Baltimore Pike (New Horizons) in the week following this meeting.

Mr. Leisse reviewed quotes obtained for flow metering for a spring I&I study. Mr. Leisse reviewed specifics and timing of the flow metering project with the Board and indicated the last study was completed over ten (10) years ago.

Upon motion and second (Henry/Lohr) the Board authorized \$9500 to CSL Services for temporary flow metering services.

#### SOLICITOR

Mr. Sheridan presented his report and notified the Board of removal of four (4) customer liens.

#### ASSISTANT TREASURER

Ms. Hoxter presented the Assistant Treasurer's written report and informed the Board that installation of meters for commercial well water customers is complete. Additionally, CWA agreed to coordinate collection and submission of data for these customers with data they submit for their CWA customers. This will allow invoicing of all commercial customers on the same cycle.

Ms. Hoxter informed the Board that set up of the system for quarterly grease trap inspections is underway. Inspections will be coordinated with Township Inspector, Barb Kearney.

Ms. Hoxter thanked Barbara Biedekapp for her recent assistance in completing a project that spanned a period of several weeks.



Upon motion and second (Henry/Mennicke) the Board approved ACH and check payments for February 2016 in the amount of \$49,364.82.

Upon motion and second (Henry/Mennicke) the Board approved ACH and check payments for March 2016 in the amount of \$50,506.75.

#### OLD BUSINESS

Mr. Sheridan updated the Board on the delay with signing the Water Meter Installation and Service Agreement contract with Chester Water Authority (CWA). The time for which written notice must be given to terminate the Agreement has been changed by CWA from “at least 180 days” to “at least 90 days.” This is a minor change to the previously approved contract which requires re-approval by the Board.

Upon motion and second (Mennicke/Henry) the Authority approved the revised Water Meter Installation and Service Agreement contract with CWA.

#### NEW BUSINESS

Several members of the Board of Directors of The Commons at Chadds Ford appeared before the Board asking for consideration of a request to reevaluate/reduce the number of EDUs assigned to The Commons. After discussion, Mr. Stookey asked Mr. Henry and Mr. Lohr to further review the matter.

Ms. Hoxter drew the Board’s attention to highlighted sections of the Draft I&I Ordinance prepared by Ms. Serock and Mr. Stookey and updated by Mr. Lisse. Mr. Stookey provided background on the Ordinance and reviewed sections with the Board. Mr. Stookey asked Board members to review the proposed Ordinance and submit comments to Ms. Serock with the intention of submitting a Draft to the Board of Supervisors.

The Board temporarily moved into Executive Session at 8:45 p.m. to discuss a matter of litigation and returned to the Regular Meeting at 8:55 p.m.

Upon motion and second (Mennicke/Henry) the Board authorized the Solicitor to act on its behalf to ensure St. Cornelius Church connects to the sewer system according to their agreement with the Authority.

Upon motion and second (Mennicke/Henry) the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Valerie Hoxter  
Assistant Secretary/Treasurer