

CHADDS FORD TOWNSHIP SEWER AUTHORITY
SPECIAL MEETING
Friday, August 28, 2020
REMOTE MEETING VIA ZOOM
3:30PM

Board Members: Mark Stookey
Amanda Konyk
Ted Mennicke
Robert Lohr
Dennis Henry

Also Present: Valerie Hoxter, Sewer Authority Manager
James Flandreau
Tom Leisse, Pennoni Associates

ANNOUNCEMENTS

Chairman Stookey called the meeting to order at 3:42PM with all members in attendance via Zoom. He noted that this is a Special Meeting focused on the Act 537 Project. He explained how the public can be included in this virtual meeting.

MANAGER

Ms. Hoxter reported that a virtual meeting was held with Pennvest and a project and loan closing timeline was established as follows:

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| Advertising for Bids | October 26, 2020 |
| Bid Opening | November 13, 2020 |
| Bid Awarding | November 17, 2020, at the CFTSA Regular Board Meeting |
| Notice to Proceed | End of December 2020 |
| Loan Settlement | January 5, 2021 - Mr. Stookey and Mr. Lohr will attend |

Mr. Leisse noted that by following the timeline above, the project should be complete by July 2021.

Ms. Hoxter added that all the necessary documents must be uploaded to the Pennvest web portal three weeks prior to the January 5, 2021 settlement date. Pennvest will take those three weeks to review all documents provided.

Ms. Hoxter reported that the Authority received the PA Small Water and Sewer Grant at the Commonwealth Finance Authority's August 17th meeting. The grant agreement is being reviewed by Pennoni and Mr. Flandreau's office. The contract is laden with important requirements that the Authority and its contractors must adhere to. The contract needs Board signatures for return to DCED.

NEW BUSINESS

Upon motion and second (Mennicke/Konyk) the Board authorizes the Chair to execute the PA Small Water and Sewer Program Grant Agreement and authorizes the Chair, Vice Chair, Manager, Engineer and Legal Professionals to take all steps necessary to implement the Grant Award.

Upon motion and second (Konyk/Lohr) the Board approved Resolution 2020-03 authorizing the Authority to permanently condemn the portion of the parcel of land owned by the Estates at Chadds Ford Community Association, Inc. as set forth on Exhibit A attached to the Resolution, and to pay estimated just compensation for such taking.

Mr. Flandreau will move forward with the condemnation procedure. The condemnation papers will be served to the registered address of the Estates of Chadds Ford HOA, to the addresses of the HOA President, Vice President and the attorney of record.

ADJOURNMENT

Upon motion and second (Konyk/Lohr) the meeting was adjourned at 4:05PM.