

CHADDS FORD TOWNSHIP SEWER AUTHORITY
REGULAR MEETING
July 21, 2020
REMOTE MEETING VIA ZOOM
7:00 PM

Board Members: Mark Stookey
Ted Mennicke
Robert Lohr

Also Present: Valerie Hoxter, Sewer Authority Manager
James Flandreau, Solicitor
Mike DiSantis, DELCORA
Tom Lisse, Pennoni Associates

ANNOUNCEMENTS

Chairman Stookey took attendance and a quorum was established. He noted that the public can attend this meeting should they desire. An Executive Session to discuss real estate matters was held after the May 19, 2020 Regular Meeting. There will also be an Executive Session at the end of this meeting to discuss real estate matters.

MINUTES

Upon motion and second (Mennicke/Lohr) the minutes from the May 19, 2020 Regular Meeting were approved.

DELCORA

Mr. DiSantis presented his written report. He emphasized that there were no violations at either facility in the month of June.

The replacement of the PLC will require bypassing the Ridings system during the replacement. Having normal flows will make the process a lot easier. Tom Lisse and Stan Gober will coordinate the timing of the replacement.

MANAGER

Ms. Hoxter presented her written report and added the timing of the Act 537 project remains the same as stated at the last meeting.

She has attended three webinars pertaining to the financial planning software that will be used to track the Act 527 project costs and eventually aid in the rate study once the project is complete. Tom Lisse will attend the next webinar that will start the setup for tracking the project costs.

Ms. Hoxter also noted that the Knight's Bridge WWTP renovations are about complete. It was decided that the annual inspections of the private plants be delayed until Knight's Bridge is complete.

The Peaceful Valley, LLC application at the Township is no longer moving forward.

Ms. Hoxter contacted Mr. Barrar and Mr. Killion asking them to make a personal call to the Commonwealth Finance Authority (whose Board determines the awards) in support of the Authority's grant applications. It was also noted that there have been requests from DCED for clarifications and additional information for the Authority's applications, which seems to indicate they are still being considered.

The Chalfant Easement is complete and fully recorded.

PENNONI

Mr. Leisse presented his written report and added that the Turners Mill screener installation is complete and working correctly so there should be fewer instances of clogging.

Mr. Leisse continues to work on the Act 537 project getting plans and specs into biddable form.

SOLICITOR

Mr. Flandreau deferred his report to the Executive Session to be held at the end of this Regular Meeting.

TREASURER

Upon motion and second (Lohr/Mennicke) the June 2020 ACH and check payments in the amount of \$17,149.79 were approved.

Upon motion and second (Mennicke/Lohr) the July 2020 ACH and check payments in the amount of \$93,111.12 were approved.

Upon motion and second (Mennicke/Lohr) the Board ratified the purchase of a 12-month PLGIT Certificate of Deposit with CBIC-Chicago Bank in the amount of \$100,000 at a net interest rate of .35% on June 17, 2020.

PUBLIC COMMENT

There was no public comment.

NEW BUSINESS

There was no new business.

OLD BUSINESS

Ms. Hoxter informed the Board that the CFTSA Rules and Regulations need to be reviewed and updated. With the Act 537 Plan project coming up, it is a good time to get this done. Ms. Hoxter indicated the

Rules and Regulations document is very comprehensive and many parts can be removed or updated to avoid duplication or conflict with the Township's Ordinances. A Confined Spaces Entry Plan needs to be developed and added to this document as well. Ms. Hoxter, Mr. Leisse and Mr. Schneider will work together to revise this document. Mr. Mennicke has expertise with Confined Spaces Entry Plans and agreed to help develop the plan.

Upon motion and second (Mennicke/Lohr) the Regular Meeting was adjourned at 7:45 PM.