

CHADDS FORD TOWNSHIP SEWER AUTHORITY
REORGANIZATION AND REGULAR MEETING
JANUARY 21, 2020

Board Members: Mark Stookey
Amanda Konyk
Ted Mennicke
Robert Lohr
Dennis Henry

Also Present: Valerie Hoxter, Sewer Authority Manager
James Flandreau, Solicitor
Steve Babylon, DELCORA
Tom Leisse, Pennoni Associates

REORGANIZATION MEETING

Upon motion and second (Stookey/Mennicke) the Board voted Amanda Konyk as Temporary Chairman.

Upon motion and second (Stookey/Mennicke) the Board voted Bob Lohr as Temporary Secretary.

Upon motion and second (Lohr/Mennicke) the Board voted Mark Stookey as Chairman.

Upon motion and second (Henry/Lohr) the Board voted Amanda Konyk as Vice Chairman.

Upon motion and second (Mennicke/Konyk) the Board voted Bob Lohr as Secretary.

Upon motion and second (Stookey/Mennicke) the Board voted Dennis Henry as Treasurer.

Upon motion and second (Stookey/Lohr) the Board voted Valerie Hoxter as Right to Know Officer.

Upon motion and second (Lohr/Konyk) the Board voted James Flandreau as Solicitor.

Upon motion and second (Konyk/Lohr) the Board voted Pennoni Engineers as Authority Engineer.

Upon motion and second (Lohr/Henry) the Board voted Barbacane Thorton as Auditor.

Upon motion and second (Stookey/Lohr) the Board voted Valerie Hoxter as Manager/Assistant Treasurer.

Upon motion and second (Lohr/Mennicke) the Board named Authority Depositories as DNB First, TD Bank, PLGIT, CFG Community Bank, First National Bank of MacGregor, CIBC, Bank of OZK, and Pacific Western Bank.

Upon motion and second (Konyk/Lohr) the Board approved meeting dates of the third Tuesday of every other month from January 21, 2020 through January 19, 2021; except for the May meeting which will be held on Thursday, May 14, 2020.

REGULAR MEETING

ANNOUNCEMENTS

Chairman Stookey called to order the Regular Sewer Authority Meeting with all members present.

MINUTES

Upon motion and second (Lohr/Mennicke) the minutes from the November 19, 2019 Regular Meeting were approved.

DELCORA

Mr. Babylon presented his written report.

There was further discussion about the Ridings Plant's sand filter failure and the options that can and should be taken at this point to assure the proper functioning of the plant. The Board decided to continue with current operations, monitor for January compliance and engage Rain for Rent services, if needed.

MANAGER

Ms. Hoxter presented her written report.

She added that the Knights Bridge WWTP continues with plant upgrades.

With Pennoni's help, the final work for PaDEP relating to the Pennvest loan application was completed, along with two grant applications which were submitted for the Act 537 Improvements Project.

Mr. Stookey noted the extra efforts by Ms. Hoxter and Pennoni to complete and submit the loan and grant applications and to obtain the Pennvest loan approval.

Ms. Hoxter informed the Board that the two easements needed for the Act 537 Improvements Project must be in place in order to close on the Pennvest loan and there is more work to be done for the Ridge Road property easement. While the Board does not anticipate any problem obtaining the easement, it was advised by the Authority Solicitor that a condemnation resolution should be in place so the Board could be ready to move forward should a problem arise with obtaining the easement. The eminent domain and condemnation paperwork will not be filed by the Solicitor unless he is specifically directed to do so by the Chadds Ford Township Sewer Authority Chairman. This is being recommended due to the tight timeline that must be kept in order to meet the project's loan closing requirements.

Upon motion and second (Lohr/Konyk) the Board approved Resolution 2020-01 as read by Mr. Flandreau, which gives the Authority the right to exercise their power of eminent domain to condemn a

certain portion of the property owned by Francine D. Chalfant at 126 Ridge Road, Folio number 04-00-00215-00 in order to acquire a permanent access easement and, if required, a temporary construction easement for purposes of drilling a force main.

Ms. Hoxter reported that the Authority's GIS service area maps have been uploaded to PA One Call, which allows the One Call service to pre-screen calls so they can clearly identify when a call requires marking of sewer lines. This has reduced incoming One Calls tremendously.

Ms. Hoxter informed the Board that DCED received over 1,000 applications for the H2O PA and PA Small Water and Sewer grants for which the Authority has applied. Ms. Hoxter was told it would be early March before DCED would get through the applications. There is no definitive timeline yet for when the grants will be awarded, and projects receiving funds cannot begin construction prior to awards being made.

Ms. Hoxter updated the Board on the status of the Phase II Bog Turtle Study, reporting that the Authority will not be required to complete a Phase II to proceed with the Act 537 Plan Improvements Project. While pre-construction survey avoidance measures and regular monitoring and inspection during construction will be required, this is overall, good news.

ENGINEER

Mr. Lisse presented his written report.

He presented an estimated timeline for the project as follows: the loan closing at the end of April, the Board awards the project contracts at the Sewer Authority Regular Meeting in May, the project is completed by the end of 2020.

SOLICITOR

No report at this time.

TREASURER

Ms. Hoxter presented the written Treasurer reports.

Upon motion and second (Lohr/Konyk) the December, 2019 ACH and check payments in the amount of \$67,355.41 were approved.

Upon motion and second (Lohr/Konyk) the January, 2020 ACH and check payments in the amount of \$62,749.41 were approved.

Upon motion and second (Konyk/Lohr) the Board ratified the opening of a 6-month Certificate of Deposit at CIBC in the amount of \$100,000.00 at a net interest rate of 1.6% maturing on 6/17/2020.

Ms. Hoxter updated the Board with a new total for Construction in Progress of \$208,548.75 to date, which includes the cost of the new Turners Mill bar screen at \$71,000.00.

Ms. Hoxter informed the Board that total interest earned with PLGIT investments for 2019 was \$38,640.60.

The Board discussed the 2019 year end Profit and Loss and Balance Sheet reports.

PUBLIC COMMENT

There was no public comment.

OLD BUSINESS

A list of potential plant operators was discussed. Mr. Leisse suggested arranging meetings with the potential operators and the Authority. Mr. Lohr and Ms. Konyk volunteered to meet with the potential operators before the March 2020 meeting. Mr. Leisse will provide some questions in advance of the meetings.

Mr. Lohr provided an update on the Springhill Farms connection to Concord Township sewer system.

Ms. Hoxter provided an update on delinquent accounts.

NEW BUSINESS

Mr. Stookey congratulated Mr. Lohr on re-appointment to another term on the Sewer Authority Board.

ADJOURN

Upon motion and second (Mennicke/Henry) the meeting was adjourned at 8:52pm.