



CHADDS FORD TOWNSHIP SEWER AUTHORITY  
REGULAR MEETING  
JULY 16, 2019

Board Members: Mark Stookey  
Robert Lohr  
Dennis Henry  
Amanda Konyk

Not Present: Ted Mennicke

Also Present: Valerie Hoxter, Sewer Authority Manager  
Mike Sheridan, Solicitor  
Stan Gober, DELCORA  
Tom Leisse, Pennoni Associates

#### ANNOUNCEMENTS

Chairman Stookey took attendance, Ted Mennicke was absent, and a quorum was established.

#### MINUTES

Upon motion and second (Lohr/Henry) the minutes from the May 14, 2019 Regular Meeting were approved.

#### DELCORA

Mr. Gober presented his written report for the months of May and June 2019. He noted that the Ridings plant's filters had a buildup of solids and in June there were two Fecal Coliform violations. The filters were soaked overnight in an effort to clean them. They were then replaced with new filters and an extra set has been ordered. At the Turners Mill plant there was a violation caused by operator error, for which Delcora takes responsibility. The Board discussed power fluctuations at the pump stations and plants and emphasized the need to make upgrades where needed to avoid any power loss as the Ridings plant is converted to a pump station.

#### MANAGER

Ms. Hoxter presented her written report and noted that the 2018 Financial Audit is complete, filed and advertised as required.

Ms. Hoxter informed the Board that Intern, Jonathan Sharp, has been working on mapping and identifying manholes. Barb Biedekapp has been reviewing old files and found some additional information on the manholes.

POST OFFICE BOX 816  
CHADDS FORD, PA 19317

PHONE 610.388.8800 EXT. 102  
FAX 610.388.5057



Ms. Hoxter reported that letters were mailed to customers in the Ridings WWTP service area informing them of future plans for the Ridings plant and its conversion to a pump station.

Ms. Hoxter and Mr. Leisse met with representatives from DCED about possible grants for the conversion project.

Ms. Hoxter updated the Board on progress made by Barb Biedekapp as she continues to organize and review the Authority's historic files.

#### ENGINEER

Mr. Leisse presented his written report and added he has found a local Co-Stars vendor that will be submitting information for the pump systems at the Woodlands and Estates pump stations, as well as for the Ridings plant conversion project.

Mr. Leisse reported that a comment has been received from the US EPA on the TMDL limits in response to the Part I NPDES Permit filing. He will find out what the comment means and if a response is required by the Authority.

Mr. Leisse presented the alternatives available for the force main route directing the Ridings flow to Turners Mill. There was discussion on obtaining the needed easements for the force main.

Upon motion and second (Konyk/Henry) the board approved Resolution 2019-04 to authorize moving forward to acquire easements to convey sanitary sewer from the proposed Ridings pump station to the Turners Mill Treatment Plant.

Mr. Leisse reported that he and Ms. Hoxter have a meeting scheduled with Pennvest to review the requirements for the loan application.

#### SOLICITOR

Mr. Sheridan noted that he sent the Board a memo on the easement for the Brandywine Summit II proposed connection.

Mr. Sheridan reported on the proposed By-laws updates.

Upon motion and second (Konyk/Lohr) the board approved Resolution 2019-03 to amend the By-Laws of the Chadds Ford Township Sewer Authority.

Upon motion and second (Stookey/Lohr) the board approved an increase in the Public Employee Crime coverage limit to \$1,000,000.00.



#### ASSISTANT TREASURER

Ms. Hoxter presented the Assistant Treasurer's written report and reviewed cash balances.

Upon motion and second (Lohr/Henry) the Board approved ACH and check payments for June 2019 in the amount of \$20,727.44.

Upon motion and second (Lohr/Henry) the Board approved ACH and check payments for July 2019 in the amount of \$78,137.11.

Ms. Hoxter reported on delinquent accounts.

#### PUBLIC COMMENT

There was no public comment.

#### OLD BUSINESS

Mr. Lohr updated the Board on the status of Springhill Farms' connection to the Concord Township sewer system.

Ms. Hoxter provided the Board with a file room status update.

Mr. Stookey reported on Concord Subaru EDU status.

#### NEW BUSINESS

Upon motion and second (Lohr/Henry) the board approved closure of the DNB First LCB Senior Living Capacity Reservation bank account and the transfer by ACH of the account balance of \$25,183.40 to the PLGIT I-Class account.

Ms. Hoxter will contact Mr. DiSantis at Delcora to arrange a meeting to discuss the renewal of a 5-year contract that would begin in 2020. The contract will include a clause on re-negotiation of compensation once the Ridings plant is converted to a pump station.

Upon motion and second (Stookey/Konyk) the meeting was adjourned at 8:54PM.

Respectfully submitted,

Valerie Hoxter  
Authority Manager