

Draft of 08/01/14

Chadds Ford Township
Delaware County, PA

Board of Supervisors' Meeting
Wednesday, July 02, 2014
7:00PM

Officials' Present

Keith Klaver, Chairman
George Thorpe, Vice Chairman
Amanda Gattuso, Interim Manager
Hugh Donaghue, Solicitor
Joe Mastronardo, Engineer
Matt DiFilippo, Secretary

Public Hearing: Ordinance 128: Noxious Vegetation

Chairman Klaver deferred the public hearing for the Noxious Vegetation ordinance.

Public Hearing: Ordinance 129: Marshall Road Speed Limit

Solicitor Donaghue introduced Ordinance 129: Marshall Road Speed Limit, amending the speed limit on Marshall Road and reducing it from 35MPH to 25MPH. There was no public comment.

Upon motion and second (Thorpe/ Klaver) the hearing was closed. Motion passes.

Public Hearing: Ordinance 130: Comcast Franchise Agreement

Solicitor Donaghue introduced Ordinance 130: Comcast Franchise Agreement, confirming a 15 year agreement with Comcast. There was no public comment.

Upon motion and second (Thorpe/ Klaver) the hearing was closed. Motion passes.

Call to Order

Chairman Klaver called the regular meeting to order at 7:05PM.

State Police Report

Trooper King and Trooper Burza were present to report on crime in the Township, specifically, burglaries, DUI's, an armed robbery and false alarm responses. They also announced that there would be a rally to protest the Woodlawn Trustees construction of residential homes in neighboring Concord Township. Vice Chairman Thorpe inquired what the troopers do when a resident, while away on vacation, requests a property check. Chairman Klaver inquired about establishing speed monitoring on Baltimore Pike.

Approval of Minutes

Upon motion and second (Thorpe/ Klaver) the Board approved the Workshop minutes of May 28, 2014. Motion passes.

Upon motion and second (Thorpe/ Klaver) the Board approved the Regular meeting minutes of June 4, 2014, with a revision about a comment made by Vice Chairman Thorpe regarding the construction of a gravel or hard surface pathway and the maintenance of such a pathway. Revision acknowledged. Motion passes.

Supervisors' Report

Chairman Klaver reported that he met with Supervisor Murphy on June 9, 2014 to discuss personnel and legal matters, and again on June 24, 2014 regarding signing documents for the Brandywine Mills project, and again on June 25, 2014 about personnel and legal matters. Chairman Klaver also reported that all three supervisors met on July 2, 2014, before the regular meeting to discuss personnel and legal matters.

Manager's Report

Peter Barsz, partner, Merves Amon and Barsz commented that he appreciates the opportunity to work with the Township and residents and will participate as interim manager as long as necessary. Chairman Klaver said that he was very pleased to have Amanda Gattuso of Merves Amon and Barsz on Board as acting interim manager. Interim Manager Gattuso submitted a written report and announced the following: attending Not Your Average Joe's restaurant's grand opening, the Delaware County Pothole Assistance application, DCED Grant Facilities application for funding for the 537 Plan, working with the Brandywine Conservancy and Debbie Reardon, Open Space Chair, the upcoming Finance committee meeting, Zoning Task Force committee meeting and completion of the Act 101 Recycle Grant.

Treasurer's Report

Secretary DiFilippo reported the financial condition for June 2014.

GENERAL FUND

June 2014 General fund Unrestricted Balance: \$788,148.47

RECEIPTS

Miscellaneous Collections and Reimbursements:	\$37,012.69
R.E. Tax Collections (April 22 – 30, 2014):	\$9,730.43
May 2014 Monthly Deed Reconciliation:	<u>\$18,393.38</u>
TOTAL RECEIPTS:	\$65,136.50

DISBURSEMENTS

Bills, Wages and Vendor Payments:	<u>\$57,210.04</u>
TOTAL DISBURSEMENTS:	\$57,210.04

Motion for Disbursements

Upon motion and second (Thorpe/ Klaver) the Board approved the General Fund disbursements in the amount of \$75,210.04. Motion passes.

Upon motion and second (Thorpe/ Klaver) the Board approved additional bills received after formal reporting in the amount of \$9,735.36 to the following vendors: CWA, Crystal Water, Daily Times, DCED, Donaghue & Labrum, AT&T, Higgins Electric, Judy Lizza and Kelly Wingender.

OPEN SPACE FUND

End of 1st Quarter Balance: \$1,280,025.28

ESCROW FUND

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved the release of Keystone Plaza, Pescatore's, 1810 Wilmington Pike, subdivision and land development escrow in the amount of \$4,750.00. Motion passes.

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved the release of Vaughan and Sautter Builders, 82 Atwater Road, subdivision and land development escrow in the amount of \$3,700.00. Motion passes.

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved the release of Vaughan and Sautter Builders, 82 Atwater Road, SEO escrow in the amount of \$950.00. Motion passes.

Engineer's Report

Engineer Mastronardo submitted a written report. He gave an update on Carlino Development's Brandywine Mills project confirming that agreements have been executed, escrows have been posted and an issue with DEP concerning the sewage facilities module was being addressed. Engineer Mastronardo also reported that the maintenance bond period for the Estates at Chadds Ford is soon to end and he reviewed final punchlist items with the HOA of the Estates.

New Business: Ordinance 128: Noxious Vegetation

Chairman Klaver reported that the Noxious Vegetation ordinance has been deferred. There was discussion amongst the Board about the changes to the ordinance, specifically, solely focusing on bamboo, enforcement and administrative issues surrounding the current draft of the ordinance.

New Business: Ordinance 129: Marshall Road Speed Limit

Motion

Upon motion and second (Thorpe/ Klaver) the Board approved Ordinance 129: Marshall Road Speed Limit, amending the Township's current vehicle and traffic ordinance to state the maximum speed limit on Marshall Road to be 25MPH.

Discussion

Bruce Prabel, Heyburn Road, inquired about signage and who's responsible for installation.

Motion passes.

New Business: Ordinance 130: Comcast Franchise Agreement

Motion

Upon motion and second (Thorpe/ Klaver) the Board approved Ordinance 130: Comcast Franchise Agreement for a 15 year period.

New Business: Brandywine Mills Intermunicipality and Capacity Agreement

Mike Sheridan, SA Solicitor, explained the intermunicipality agreement between Concord and Chadds Ford Townships pertaining to the Brandywine Mills development at 1751 Wilmington Pike.

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved the signing of the intermunicipality, 1st amendment, capacity and maintenance agreements. Motion passes.

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved the reimbursement agreement between the Sewer Authority, Township and Brandywine Mills for future extension of sewer lines. Motion passes.

Resolution 2014 – 25 PAT: County Pothole Assistance Grant Program

Engineer Mastronardo explained that the state allocated money which the county will distribute for pothole assistance.

Motion

Upon motion and second (Thorpe/ Klaver) the Board approved resolution 2014 – 25 allowing the Township to apply for county aid for pothole repair assistance. Motion passes.

Resolution 2014 – 26A: DCED Resolution for Act 13 Harvey Run Trail

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved Resolution 2014 – 26A authorizing expenditure and application for the DCED Greenways Trail and Recreation Program. Motion passes.

Motion

Upon motion and second (Klaver/ Thorpe) the Board approved Resolution 2014 – 26B authorizing Chairman Klaver or Secretary DiFilippo to execute or sign any DCED related grant documents pertaining to Harvey Run Trail or Walkable Chadds Ford. Motion passes.

2014 Road Program

Engineer Mastronardo explained the Township road ratings and number of miles of roads the Township is responsible for as well as his procedures with Roadmaster Thorpe in determining which roads are in need of repair: Oakland Road and Bullock Road.

Emergency Management Coordinator

Upon motion and second (Klaver/ Thorpe) the Board appointed Interim Manager Gattuso as Interim Emergency Management Coordinator.

Adjournment

Upon motion and second (Klaver/ Thorpe) the meeting was adjourned at 8:21PM. Motion passes.

Respectfully submitted,

Matt DiFilippo, Secretary