

Draft of 5/24/13

Chadds Ford Township
Delaware County, PA

Board of Supervisors' Meeting
Wednesday, May 1, 2013
7:00PM

Officials Present

Deb Love, Chair
George Thorpe, Vice Chairman
Keith Klaver, Supervisor
Judy Lizza, Manager
Hugh Donaghue, Solicitor
Joe Mastronardo, Engineer
Matt DiFilippo, Secretary

Call to Order

Chair Love called the meeting to order at 7:00PM.

Public Comment

Valerie Hoxter, Painters Crossing, requested a copy of the proposed Loop Road Overlay ordinance and items that were proposed at the Special Meeting, April 18, 2013. It was decided to offer Ray Ott's presentation to Ms. Hoxter, and Frank Murphy, Marshall Road, who also requested the same.

Bruce Prabel, Heyburn Road, reported that he's audio taping tonight's meeting.

State Police Report

Corporal Malone, Media Barracks, gave the PA State Police report for the Township. He reported a serious motorcycle accident, thefts from motor vehicles and reported that an arrest was made. He also reported a theft from a home and a commercial burglary at Lice Lifters. Chair Love asked if there would be bicycle troopers in Chadds Ford Township during the summer, and Corporal Malone said that he would look into it.

Approval of Minutes

Approval of minutes was postponed until the next regular meeting, June 5.

Supervisors Meeting

After the April 29 Workshop Meeting, the Supervisors reported an executive session to discuss personnel matters and possible litigation.

Manager's Report

Manager Lizza announced a number of special events and submitted a written report. Her written report included a status update on the BPT and LST tax collections process, the BMSI electronic permitting software, revisions being discussed to the Township's Fee Schedule, items before the Zoning Hearing Board, life safety inspections of commercial properties involving the Fire Marshal, CERT Training taking place in the Township, the Global Connect 9-1-1 database system and a planned introductory letter to Township residents about the system the Township plans to use in case of Township emergencies, the Township's insurance policy renewal, and an update regarding the 2012 Audit.

Treasurer's Report

Secretary DiFilippo reported the Township's financial activity for the month.

GENERAL FUND

General Fund Unrestricted Balance: \$751,637.86

RECEIPTS

Miscellaneous Collections and TWP Reimbursements: \$32,682.82

TWP Real Estate Tax Collections (March 1 – 19) \$148,912.59

Monthly Deed Reconciliation (March 2013) \$5,022.50

TOTAL RECEIPTS: \$186,617.91

DISBURSEMENTS

Bills, Wages and ACH Payments: \$64,558.22

CFT Open Space Transfer from RE Tax Collections: \$49,649.90

CFT Capital Improvement Transfer from RE Tax Collections: \$16,136.19

TOTAL DISBURSEMENTS: \$130,344.31

Upon motion and second (Klaver/ Thorpe) the BOS unanimously approved General Fund Disbursements in the amount of \$130,344.31

Upon motion and second (Klaver/ Thorpe) the BOS unanimously approved additional bills after formal financial reporting including Secretary DiFilippo's DNB VISA Card, Arthur J. Gallagher's Invoices for the Township's Insurance Renewal Policy, and the PECO Energy bill.

It was decided that such payments that do not make it in time for formal reporting before the regular meeting will be approved but reported at the following meeting.

Secretary DiFilippo reported the receipt of the 2013 Liquid Fuels Fund from PENNDOT in the amount of \$76,018.97. Secretary DiFilippo reported the Open Space Fund balance as \$1,133,325.80.

Upon motion and second (Klaver/ Thorpe) the BOS unanimously approved the release of the Stonebrook I, Atwater Road, Newlin Homes Developer's Escrow of \$11,160.75 with \$10,170.75 returned to the Developer, Newlin Homes, and \$990.00 to the Township to cover unpaid Engineering invoices pertaining to the project.

Upon motion and second (Thorpe/ Klaver) the BOS unanimously approved the release of an \$800.00 grading escrow in full to the Developer RCH, Inc. for now completed grading at 9 Raven Drive.

Upon motion and second (Thorpe/ Klaver) the BOS unanimously approved the release of a \$1,201.00 Subdivision Escrow in full to the Developer Rose Tree Development Company for the now completed subdivision of 191 Ridge Road.

Upon motion and second (Klaver/ Thorpe) the BOS unanimously approved the release of an \$800.00 grading escrow in full to Ted's Quality Pools for a now completed pool at 3 Ardmoor Lane.

Upon motion and second (Thorpe/ Klaver) the BOS unanimously approved the release of an \$800.00 grading escrow in the full amount to Sunesys LLC for now completed grading work at Brandywine Drive.

Engineer's Report

Engineer Mastronardo submitted a written report.

Upon motion and second (Thorpe/ Klaver) the BOS unanimously approved the receipt of bids for the 2013 Road program.

Old Business

A decision concerning the Comcast Contract and joining the consortium for a Comcast Audit was postponed until the June 5 Regular Meeting.

New Business

Mike Daily, the Township's newly appointed Fire Marshal, was introduced.

Previous Township Manager Joe Barakat was recognized for the Township's receipt of an ARLE grant in the amount of \$45,000 out of 268 applications.

Committee Reports

Debbie Reardon, Open Space, asked how should residents address weekend open burning. The response was to dial 9-1-1 or the newly appointed Fire Marshal.

Adjournment

Upon motion and second (Thorpe/ Klaver) the meeting was adjourned at 7:33PM.

Respectfully Submitted,

Matt DiFilippo, Secretary