

Draft of 1/27/16

Chadds Ford Township  
Delaware County, PA

Board of Supervisors' Reorganization  
Monday, January 4, 2016  
7:00PM

Group Oath of Elected Officials

The Honorable Wendy Roberts swore in Philip Wenrich, Constable, Samantha Reiner, Supervisor and Noelle Barbone, Supervisor.

Call to Order

The Reorganization Meeting was called to order at 7:02PM. Elected Officials Frank Murphy, Samantha Reiner and Noelle Barbone were present. Appointed officials Amanda Serock, Mike Schneider and Matt DiFilippo were also present. (30) people from the public were present.

Appointment of Temporary Chair/ Temporary Secretary

Ms. Barbone's motion to appoint Ms. Reiner as Temporary Chairman was seconded by Mr. Murphy and passed unanimously.

Mr. Murphy's motion to appoint Matt DiFilippo as Temporary Secretary was seconded by Ms. Reiner and passed unanimously.

Election of Officers

Ms. Reiner's motion to appoint Mr. Murphy as Chairman of the Board of Supervisors was seconded by Ms. Barbone and passed unanimously.

Chairman Murphy's motion to appoint Ms. Reiner as Vice Chair was seconded by Supervisor Barbone and passed unanimously.

Appointments of Township Officials and Professional Services

Vice Chair Reiner's motion to appoint Ms. Amanda Serock as Township Manager and Sewer Authority Manager was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Ms. Amanda Serock as Emergency Management Coordinator was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Ms. Barbara Biedekapp as Township Treasurer and Assistant Secretary was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Matt DiFilippo as Township Secretary and Right-to-Know Officer was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Keystone Municipal Services, specifically, Barb Kearney, as Code Enforcement, Zoning and Building Official was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Keystone Municipal Services as Assistant Code Enforcement Officer(s) was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint United Inspection Agency, specifically, LenWarren as electrical inspector was seconded by Supervisor Barbone as passed unanimously.

Vice Chair Reiner's motion to appoint Amanda Serock as Roadmaster was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Paul Koch as Deputy Roadmaster was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Tom Nelling as Fire Marshal was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Allen Strickler as Animal Control Officer was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Maddren Law Offices, specifically, Michael Maddren, as Township Solicitor was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Pennoni Associates, Inc., specifically, Michael Schneider, as Township and Traffic Engineer was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Kelly and Close Engineers, specifically, J.P. Kelly as Alternate Township and Traffic Engineer was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Pennoni Assicates, Inc., specifically, John Renzo as Sewage Enforcement Officer was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Thomas Comitta Associates, Inc., specifically, Tom Comitta as Township Land Planner was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint the Brandywine Conservancy as Additional Township Consultant was seconded by Supervisor Barbone and passed unanimously.

#### Appointments to Committees

Vice Chair Reiner's motion to appoint Paul Koch for a three (3) year term to the Zoning Hearing Board was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Gail Force as Vacancy Officer for a one (1) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Jerome Heisler, Gary Sharp and Wayne Megill for a one (1) year term as UCC Board of Appeals was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Michael DelRossi, Janet Ebert and David Poston to the Open Space Committee for a two (2) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Dennis Henry, Tammi Macioke, Vince DelRossi, Michael DelRossi and Paul Reussile to the Citizens' Emergency Response Team for a one (1) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Deborah Reardon and David Poston to the Battlefield Task Force for an indefinite term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Deborah Reardon and Kathleen Goodier to the Brandywine Valley Scenic Byway Committee for a two (2) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Deborah Reardon to the Struble Greenway Task Force for a one (1) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Deborah Reardon as the First State Monument Representative for an indefinite term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Craig Huffman, Robert Reardon, Paul Koch, Gary Sharp and Dean Camp to the Zoning Task Force for a one (1) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Margaret Faia, Deborah Reardon, Valerie Hoxter and Kathleen Goodier to the Strategic Advisory Committee for a one (1) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to appoint Mary Kot, Vince DelRossi, Garry Paul, Bob Fischer and Bruce Prabel to the Finance Committee for a one (1) year term was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner recognized the Supervisor Liaisons for each committee as follows:

- Citizens' Emergency Response Team – Supervisor Barbone
- Finance Committee – Chairman Murphy
- Historical and Architectural Review Board (HARB) – Supervisor Barbone

- Open Space – Chairman Murphy
- Planning Commission – Vice Chair Reiner
- Sewer Authority – Vice Chair Reiner
- Strategic Planning – Chairman Murphy
- Zoning Task Force – Vice Chair Reiner
- Walkable Chadds Ford – Supervisor Barbone

#### Group Oath of Committee Appointments

A group oath of appointed officials was administered by Secretary DiFilippo.

#### Adoption of Resolutions

Vice Chair Reiner's motion to adopt Resolution 2016 – 01, Official Bank Depositories, was seconded by Supervisor Barbone. Chairman Murphy abstained from the vote due to a conflict. Motion passes 2 – 0 – 1.

Vice Chair Reiner's motion to adopt Resolution 2016 – 02, Mileage Reimbursement Rate (\$.54), was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 03, County Aid Resolution, was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 04, Meeting and Holiday Schedule, was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 05, Concordville Fire & Protective Contract was seconded by Supervisor Barbone and passed unanimously. Chairman Murphy recognized Concordville Fire and Protective and expressed his gratitude for their service to our community.

Vice Chair Reiner's motion to adopt Resolution 2016 – 06, Authorization of Keystone Collects to Collect BPT, was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 07, Authorization of Keystone Collects to Collect LST, was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 08, Township Fee in Lieu, was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 09, Salary and Benefits, was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 10, Township Manager Compensation was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to adopt Resolution 2016 – 11, Fee Schedule, was seconded by Supervisor Barbone and passed unanimously.

The Board of Supervisors tabled Resolution 2016 – 12, Professional Fees until the regular meeting, Tuesday, January 5, 2016.

#### Motions

Vice Chair Reiner's motion to approve the Delaware County Daily Times as the designated advertising vehicle for Township notices was seconded by Supervisor Barbone and passed unanimously.

Vice Chair Reiner's motion to approve the Township Manager or Secretary to advertise the Township's 2016 Meeting Schedule in the Delaware County Daily Times was seconded by Supervisor Barbone was passed unanimously.

The Board of Supervisors tabled the motion to establish Bonds for Township Officials.

Vice Chair Reiner's motion to designate Chairman Murphy as the Official Delegate to the PSATS Annual Convention was seconded by Supervisor Barbone and passed unanimously.

The Board of Supervisors tabled the motion to designate a representative to the Rachel Kohl Library.

#### Public Comment

Supervisor Barbone thanked everyone for their vote of confidence and promised to do a good job representing the Township.

Vice Chair Reiner pledged to continued good service with robust accountability.

Chairman Murphy commented that he's looking forward to working with two highly qualified people. Chairman Murphy also recognized Manager Serock, Township Staff and Committee Members for jobs well done.

#### Adjournment

Chairman Murphy's motion to adjourn the meeting at 7:30PM was seconded by Vice Chair Reiner and passed unanimously.

Respectfully submitted,

Matt DiFilippo  
Township Secretary